**Shareholder Rights Policy**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Entity:**  BPTP INTERNATIONAL TRADE CENTRE LIMITED | **Section:**  GOVERNANCE POLICY | | **Version:** V2 | | **Effective Date:** 01.07.2023 |
| **Subject:** SHAREHOLDER RIGHTS | | | | | |
| **Policy Owner:**  C-HRO | | **Review Date:**  01.07.2024 | | **Pages:**  1 | |

**APPLICABILITY:** It applies to all projects, including both new construction and existing buildings at BPTP INTERNATIONAL TRADE CENTRE LIMITED

**PURPOSE:** The purpose of this Shareholder Rights Policy is to ensure transparency, equitable treatment, and protection of the rights and interests of shareholders in BPTP INTERNATIONAL TRADE CENTRE LIMITED.

**POLICY OUTLINE:** Shareholder rights refer to the set of entitlements, privileges, and protections granted to individuals or entities that own shares or equity in a company. This policy aims toestablish a framework for communication, transparency, and the protection of shareholder interests.

To support this policy, BPTP will:

* Communicate timely and regular updates to all the shareholders through various channels, including annual reports, shareholder meetings, and online platforms.
* Shared a comprehensive financial report to shareholders annually, thereby providing a clear overview of the company's financial performance.
* All shareholders, regardless of the size of their holdings, will be treated equally regarding voting rights.
* Equal access to relevant information, ensuring that no group of shareholders has preferential treatment in terms of information disclosure.
* Encourages an open and constructive dialogue with shareholders and feedback will be considered in decision-making processes.
* Any conflicts of interest involving executives or board members will be promptly disclosed to shareholders, and measures will be taken to address these conflicts in a fair and transparent manner.
* Adhere to all applicable laws, regulations, and corporate governance standards concerning shareholder rights.

**RESPONSIBILITY:** Everybody involved in our endeavors to manage and oversee Shareholder relations policy, including statutory (technical) authorities, subject matter experts, business associates, contractors, clients, occupants, and our own staff.

**AMENDMENTS:** This policy is subject to any changes in the applicable laws, rules and regulations by the management.